

Timberlake - Spotsylvania Homeowners Association
Board of Directors Meeting
Landmarc Real Estate
June 21st, 2012

Directors present: Mr. Mark Williams, Ms. Karen Ross, Mr. Charles Webber, and Mr. Michael Yearsley. Ms. Tina Smith was absent. Mr. Kevin Wheeler from Landmarc was present. There were two homeowners present.

1. Call to order and Introductions

Board meeting called to order at 7:00 pm by Mr. Williams, President.

2. Approval of Agenda

No additions

Mr. Yearsley made a motion to accept these additions. The motion was seconded by Ms. Ross and approved.

3. Resident Forum

- One resident stated that he is happy with website improvements. Resident had questions regarding basketball hoops and what else can be done to improve that area.
- Another resident asked the board to look into painting game areas like hopscotch and four-square on the basketball court

4. Approval of Meeting Minutes

Approval of May meeting minutes

Mr. Webber made a motion to accept the minutes from the May 2012 meeting of the Board. The motion was seconded by Ms. Ross and approved.

5. Officers Reports

President

- Mr. Williams asked Mr. Wheeler about the contract with Landmarc. The contract only requires Mr. Wheeler to be at 10 meetings. The board discussed skipping the December or meetings

Motion to forego the July Board meeting by Mr. Williams, seconded by Mr. Webber

Treasurer

- The treasurer had nothing to report

Secretary

- A Yard of the Quarter nominee is needed for July. Since the July meeting has been cancelled, Mr. Wheeler will send nominations to the Board via E-mail and a vote can be taken electronically.

6. Committee Report

ACC Report

- The ACC had nothing to report

7. Manager Report

Mr. Wheeler:

- Mr. Wheeler will be on medical leave for 3-4 weeks during July. Mr. Luke Moss will be taking over for Mr. Wheeler. Correspondence should still be sent to Mr. Wheeler's e-mail address.
- Will send updated Insurance Policy to the Board via e-mail
- August meeting will begin the budget process; will have three bids for landscaping.
- Front entrance sign has been fixed

8. New Business

HOA ACC Rules

- Attorney has reviewed new rules and HOA covenants and rules and found no issues.
- Rules need to be sent to membership

A motion was made by Ms. Ross seconded by Mr. Webber. The motion was seconded by Mr. Williams and approved.

9. Old Business

Tot Lot drainage

- After reviewing past minutes, the mulch that is there has been there since 2008

A motion was made by Mr. Williams to ask Swamps LLC for an itemized proposal. The motion was seconded by Ms. Ross and approved.

Committees

- Application received for Social Committee- Ms. Angela Kier

A motion was made by Mr. Yearsley to appoint Ms. Kier to the Social Committee. The motion was seconded by Mr. Webber and approved.

- Application received for ACC- Ms. Diana Yearsley

A motion was made by Mr. Williams to appoint Ms. Yearsley to the Architecture Control Committee. The motion was seconded by Mr. Webber and approved. Mr. Yearsley abstained.

10. Executive Session

At 7:17 pm, Mr. Williams made a motion to enter Executive Session to discuss Collections and Violations. The motion was seconded by Ms. Ross and approved.

At 8:28 pm, Mr. Williams made a motion to exit Executive Session and certify that the only items discussed were limited to those authorized.

Proposed payment plan- approved

The motion was seconded by Mr. Yearsley and approved.

11. Adjourn

At 8:45 pm Mr. Williams made a motion to adjourn. The motion was seconded by Mr. Webber and approved.

Approved: _____