

## Ordering a Resale Package

Landmarc Real Estate, in an effort to streamline the process for obtaining a resale package for members who are in the process of selling their home, has teamed up with HomeWiseDocs to provide the proper disclosure information that is required to be provided to any prospective buyer of your home. Please note that State law requires that a Resale Package (Disclosure Package) be provided to any prospective buyer at least 3 days prior to closing. Also pricing of the package is regulated by the State as well.

Please follow the link below to request the resale packet.

You will need to create an account, which you can do by clicking on the blue "Sign Up" tab. Please make sure that you select "Homeowner" under "Company Type" as this will ensure your ability to order the full disclosure packet bundle at a reduced rate.

<http://www.homewisedocs.com>

Once you have logged on and begin your property search, be sure to enter the mailing address information for the property including city and zip code.

If you need to make any changes to an existing order, please follow the directions below:

1. Log into your HomeWiseDocs account.
2. Click on the **Pending Orders** button.
3. Next to the order requiring updating, click the **Cancel/Update** link.
4. Click the **Update Buyer or Seller Transaction Information** button.
5. Update the Order Information and click the **Update Information** button.

If you have any questions, you can access the website's Online Chat for help or call their customer service number at 1-866-925-5004.

We hope that this will help you in the process of ordering your resale package. If you have any questions or concerns, you may contact Landmarc Real Estate at 540-346-3701 and we will be happy to assist in any way that we can.

Thank you,  
Your Landmarc Team